

*This meeting is a meeting of the Board of Education in public  
for the purpose of conducting the School District's business  
and is not to be considered a public community meeting.  
There is a time for public participation during the meeting  
as indicated on the agenda item.*

## **AGENDA**

**Monday, December 19, 2022  
7:00 p.m.**

**Bellbrook-Sugarcreek Board of Education  
Bellbrook Middle School – Lrg Group Rm  
3600 Feedwire Rd  
Bellbrook OH 45305**

### **1. CALL TO ORDER AND ROLL CALL**

### **2. PLEDGE**

### **3. TREASURER'S REPORT**

- A. Request approval of **minutes** from the meeting of November 10, 2022.
- B. Request approval of the **Treasurer's Report** for the month of November 2022.
- C. Request approval of an **amendment** to FY 23 Final Appropriations in the amount of \$3,235,555.73 as detailed with the agenda. This brings total appropriations to \$40,279,459.42. (This includes addition of federal grants that we received this year.)
- D. Request approval of the **tax rates** resolution setting the Bond Rate at 4.20 mills and the Emergency Levy rate at 4.66 mills as included with the agenda.
- E. Request approval of **two advances** (loans) from the general fund to federal grants as listed below:

\$158,957.83 to ARP ESSER 3

\$ 14,918.54 to ESSER 2

### **4. CORRESPONDENCE**

### **5. REPORTS TO THE BOARD**

**Dr. Cozad** – District Quality Profile & School Resource Officers

6. **OPEN COMMUNICATION PERIOD:** Time Limit – 15 minutes per subject/  
3 minutes per person

### *Superintendent's Report*

#### 7. NEW BUSINESS

##### A. **Certificated/Licensed Staff Employment/Resignation/Leave-of-Absence/ Supplemental Duty:**

- 1.) Recommend approval of one (1) **extended-service day** for SB Counselor Whitney Knipfer effective for the 2022-2023 school year.
- 2.) Recommend approval of one-year limited **teaching contract** for the remainder of the 2022-2023 school year for JROTC instructor Brady McCoy, MA, Step 5, 188 days (reg sch yr), eff. 2/1/2023 (pending receipt of ODE teacher licensure).

##### 3.) **Supplemental Duty – Other**

Be it resolved, the Bellbrook-Sugarcreek Board of Education has offered these supplemental duty positions, via posting, to licensed employees of the district. The board either had no qualified licensed employee applicants or no employees applied before these positions were offered to other qualified individuals. The following individuals have met qualifications for the board posting of supplemental duty positions as noted below.

- 4.) Recommend approval of the following **supplemental duty/pupil activity contracts** for the 2022-2023 school year (stipend 100% unless indicated, previous approval unless ^):

Michael Kosins	MS Asst Wrestling
Kimberley McCrae ^	Asst Boys Tennis

- 5.) Recommend to approve **termination** of the 2022-2023 non-teaching/pupil activity contracts of Benjamin Sherrill for the reasons included in, and as allowed by, R.C. 3319.081(C).

- 6.) Recommend approval of the following **supplemental duty/pupil activity volunteers** effective for the 2022-2023 school year (pending receipt of all required permits/background checks, as applicable; prev. approval unless ^):

Mark Baker	MS 8 <sup>th</sup> Grd Boys Basketball
Michael Kosins	HS Asst Wrestling
Aubrie Weldon ^	Districtwide Music Dept
Hannah Woeste ^	Districtwide Music Dept
Isaiah Wright ^	Districtwide Music Dept
Jason Zhu ^	Districtwide Music Dept

- 7.) Recommend approval of the following **substitute teachers** for the first semester of the 2022-2023 school year (pending receipt of all required licensure/background checks, as applicable; prev. approval unless ^):

Megan Bennett ^	Austin Marosher ^
Joshua Gillum ^	Jake McCarty ^
Andrew Horton ^	Sarah Thue ^
Danielle Lange ^	

- 8.) Recommend approval of **substitute teachers** (Addendum A) for the second semester of the 2022-2023 school year (prev. approval unless ^).
- 9.) Recommend approval for **unpaid family medical leave-of-absence** for teacher Jaime Huss effective February 9 – March 19, 2023 (dates approximate).
- 10.) Recommend acceptance of **resignation** for the purpose of full Ohio State Teachers Retirement from teacher Deborah Sharrett, effective end-of-day on May 26, 2023.

**B. Support Staff Employment/Resignation/Leave-of-Absence:**

- 1.) Recommend approval of the following limited support staff **employment contracts** effective for the 2022-2023 school year (prev approved):

Anna Powers, Bus Driver, 4.0 hrs/day, 189 days (reg sch yr), Step 0,  
Classification #5, eff. 11/4/2022

- 2.) Recommend acceptance of **resignation** from Julie Tickler as mid-day Custodian effective end-of-day November 10, 2022.

- 3.) Recommend approval for **unpaid leave-of-absence** for Transportation Assistant Julie Tickler for the period of January 4-March 31, 2023.
- 4.) Recommend approval for **unpaid leave-of-absence** for Transportation Assistant Lori Naughton for the period December 19, 2022 through January 13, 2023 (dates approx.).
- 5.) Recommend approval for **unpaid family medical leave-of-absence** for Bus Driver/Lunchroom Asst Erin Tubandt effective two (2) days per week (Tu/Th) for the period March 1, 2023 – May 26, 2023 (dates approximate).
- 6.) Recommend approval of the following **substitute support staff** for the first semester of the 2022-2023 school year (pending receipt of all required background checks, as applicable; prev. approval unless ^):  

Emily Curbow ^

Transportation Asst, Certified Van Driver
- 7.) Recommend approval of **substitute support staff** (Addendum B) for the second semester of the 2022-2023 school year (prev. approval unless ^).

**C. Central Office Employment/Resignation/Leave-of-Absence:**

- 1.) Recommend approval of **employment contract** for Lori Smith as Transportation Coordinator effective December 5, 2022 through June 30, 2024, Class VI, Step 1, 8 hr/day, 230 days (reg sch yr).
- 2.) Recommend approval of **voluntary transfer** for Betina Ruble to Technology Systems Analyst effective December 12, 2022, Class VII, Step 4, 8 hr/day, 203 days (reg sch yr).

**D. Consultant**

Recommend approval of Jacob Wilhite as **Transportation Consultant** during the remainder of the 2022-2023 school year at a rate of \$50/hr, up to 25 hours (as needed basis only).

**E. Memorandum of Understanding – Sugarcreek Education Association**

Recommend approval of a **Memorandum of Understanding** between the Bellbrook-Sugarcreek Board of Education and the Sugarcreek Education Association (SEA) to increase the number of potential supplemental duty/pupil activity assignments effective with the 2022-2023 school year.

**F. Memorandum of Understanding – Sugarcreek Local Association of Support Personnel**

Recommend approval of a **Memorandum of Understanding** between the Bellbrook-Sugarcreek Board of Education and the Sugarcreek Local Association of Support Personnel (SLASP) to amend the 2022-2023 & 2023-2024 salary scales by moving the job position of Assistant Mechanic to Classification #8 effective August 10, 2022.

**G. Meeting Calendar 2023**

Recommend approval of the **2023 meeting calendar** of the Bellbrook-Sugarcreek Local Board of Education.

**H. Legal Counsel**

Recommend approval of the firm of Subashi, Wildermuth & Justice to continue as **board/school district legal counsel** through December 31, 2023.

**I. Memorandum of Understanding – City of Bellbrook**

Recommend approval of **Memorandum of Understanding** with the City of Bellbrook regarding School Resource Officer (SRO) services for the period January 1, 2023 through December 31, 2025.

**J. School Resource Officers, 2023-2024**

Recommend approval for the Superintendent of Schools to finalize arrangements with the City of Bellbrook and Sugarcreek Township for the placement of \_\_\_\_\_ (#/each) **School Resource Officers** in district buildings effective for the 2023-2024 school year.

**K. Donation**

Recommend acceptance of the following **donation** *with gratitude*:

Bellbrook Lions Club	\$900 cash donation for purchase of bike rack for Bell Creek Intermediate
----------------------	---

**L. Items of Information/Discussion**

1.) Mr. Carpenter - Board Retreat

***Executive Session:*** The Board will meet in executive session for the purpose of considering the employment and compensation of a public employee, per R.C. 121.22 (G)(1), for the purpose of discussing details relative to security arrangements and emergency response protocols, per R.C. 121.22 (G)(6), and, for the purpose of discussing matters required to be kept confidential by federal law or regulations, or state statutes, per R.C. 121.22 (G)(5).

**Adjournment**

**MEETING**

Thursday, January 12, 2023 – *pending approval of 2023 meeting calendar*

6:45 – Budget Hearing / 7:00 p.m. - Meeting

Bellbrook Middle School – Lrg Group Rm

3600 Feedwire Rd

Bellbrook 45305